



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

ETHEL B. BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

**RFS/HK Review #:** HK0710

**Date & Time Received:** 12/09/23 at 16:45

**Date & Time of Response:** 12-19-2023 at 1500

**Entity Requesting FRF:** Tsayatoh Chapter

**Title of Project:** Replace HVAC System & Repair Roof in Multi-Purpose Bldg for Improved Air Circulation

**Administrative Oversight:** Division of Community Development

**Amount of Funding Requested:** \$400,000

**Eligibility Determination:**

- FRF eligible  
 FRF ineligible  
 Additional information requested

**FRF Eligibility Category:**

- (1) Public Health and Economic Impact  
 (2) Premium Pay  
 (3) Government Services/Lost Revenue  
 (4) Water, Sewer, Broadband Infrastructure

**U.S. Department of Treasury Reporting Expenditure Category:** 1.4, Prevention in Congregate Settings





**THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR NON-GOVERNANCE CERTIFIED CHAPTERS**

**Part 1. Identification of parties.**

Non-Governance Certified Chapter requesting FRF: Tsayatoh Chapter Date prepared: 11/17/2023

Chapter's PO Box 86 phone/email: 505-905-2649  
mailing address: Mentmore, NM 87319 website (if any): tsayatoh.navajochapters.org

This Form prepared by: Guarena Adeky phone/email: 505-905-1050

Senior Programs and Projects Specialist

*CHAPTER CONTACT PERSON'S name and title*

Title and type of Project: Replace HVAC System & Repair Roof in Multi-Purpose Bldg for improved air circulation

Chapter President: Ramona Nelson phone & email: 928-221-4617; rnelson@naataani.org

Chapter Vice-President: Ellen Young Thomas phone & email: 505-905-7282; eythomas@naataani.org

Chapter Secretary: Lucy Antone phone & email: 928-309-8057; lantone@navajochapters.org

Chapter Treasurer: \_\_\_\_\_ phone & email: \_\_\_\_\_

Chapter Manager or CSC: Guarena Adeky, SPSS phone & email: 505-488-8476; gadeky@nndcd.org

DCD/Chapter ASO: Myrna James, ASO phone & email: 505-905-1050; mmjames@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Universal Air, LLC (for HVAC Systems)

document attached

Amount of FRF requested: 400,000.00 FRF funding period: 01/01/2024 to 12/31/2026

*indicate Project starting and ending/deadline date*

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Tsayatoh Chapter is in a rural area in need of updating its HVAC system for its current units that are in place, and replacing any area of the roof that needs repair. The current set up does not circulate the air, especially when there is an event occurring or during chapter meetings. Due to COVID-19 restrictions, meetings have been restricted to limited numbers and the chapters have experience outbreaks. The plan is to replace the existing units to provide better space accommodations for the community to use the Multi-Purpose building for events and meetings, reroute any wiring or piping in the ceiling to accommodate the new units, and replace any damaged areas in the roof from the old uni.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The Tsayatoh Chapter Community consists of approximately 2,000 residents and each life is precious and important. We would like to provide the Multi-Purpose Building to community members, Navajo Nation Departments and Navajo Nation Programs for events and/or meetings. Improved air circulation in the building will allow for events to occur with reduced risk of COVID-19 spreading.

document attached



APPENDIX A

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

The project is to replace the HVAC Units, however an obstacle that may come up will be the roof, to replace areas that need to be replaced due to disrepair The Funds requested will provide for the new units and material and supply for any roof repair or upgrading needed. However, the project is projected to be completed by June 30, 2026.

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Universal Air, LLC will be providing the units, as we have checked with other companies and have received no bids. The roof repairs and upgrading will be done by a contractor ro ensure optimal repair.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Tsayatoh Chapter will provide upkeep to the units and roof once all work is completed. The costs will be funded through annual allocations.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

6.1 Provision of Government Services

This project is to update a public facility building to ensure it is functional and will not cause an outbreak due to uncirculated air.

document attached

**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Quote from Universal Air, LLC for the HVAC units is attached.

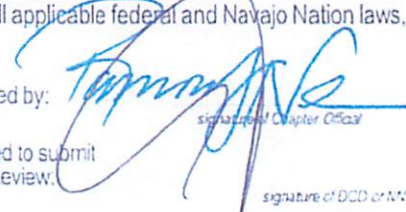
**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer:

  
Signature of Preparer CONTACT PERSON

Approved by:


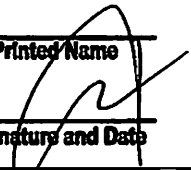
  
Signature of Chapter Official

Approved to submit for Review:

Signature of DCD or N/FRFO Director



**THE NAVAJO NATION  
PROGRAM PERFORMANCE MEASURES**

<b>PART I. PROGRAM INFORMATION:</b>				
Business Unit No.:	K - (New)	Program Name/Title:	Tseyatoh Chapter	
<b>PART II. PROGRAM PERFORMANCE CRITERIA:</b>				
		<b>1st QTR</b>	<b>2nd QTR</b>	<b>3rd QTR</b>
		<b>Goal</b>	<b>Goal</b>	<b>Goal</b>
1. Program Performance Measure: To plan, design, and construct a new HVAC system for the Chapter Multi-Purpose Building				
Work with Universal Air to replace units on and in the Chapter's Multi-Purpose Building				4
2. Program Performance Measure: To plan, design, and construct new duct & wiring system for the Chapter's Multi-Purpose Building				
Work with Universal Air to replace/repair existing duct work and wiring for the HVAC system in the Multi-Purpose Building				4
3. Program Performance Measure:				
4. Program Performance Measure:				
5. Program Performance Measure:				
<b>PART III. CONCURRENCE/APPROVAL:</b>				
Jaron Charley		Arbin Mitchell		
_____ Program Manager's Printed Name		_____ Division Director/Branch Chief's Printed Name		
 Program Manager's Signature and Date		 Division Director/Branch Chief's Signature and Date		

FY 2024

**THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION**

Page 3 of 3  
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Tsayatoh Chapter</u>		Business Unit No.: <u>K - (New)</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
9050	Buildings	400,000	400,000
	9054 - Building Improvements		
	HVAC System	40,000.00	
	Roof Repair/Replacement	300,000.00	
	Duct work repairs/replacement	60,000.00	
<b>TOTAL</b>		<b>400,000</b>	<b>400,000</b>



**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

<b>PART I.</b> Business Unit No.: <u>K - (new)</u> Project Title: <u>Tsayatoh Chapter - HVAC System and Roof Repair</u> Project Description: <u>To replace the HVAC system in the multi-purpose building. To also repair/replae the existng roof and any duct work needed.</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification													<b>PART II. Project Information</b> Project Type: <u>Construction</u> Planned Start Date: <u>1/1/2024</u> Planned End Date: <u>12/31/2026</u> Project Manager: <u>DCD</u>																				
<b>PART III.</b> List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	<b>PART IV.</b> Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																	Expected Completion Date if project exceeds 8 FY Qtrs.															
	FY 2024												FY 2025								Date <u>12/31/26</u>												
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.		4th Qtr.			O	N	D	J	F	M				
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M			
Assessment of existing system				X																													
Assesment of roof and duct work				X																													
Contract Development					X	X	X	X	X	X																							
Order Units from Vendor										X																							
Begin roof repair/replacement												X	X	X																			
Begin duct work repair/replacement														X	X	X	X																
Install new HVAC units																			X	X													
Close out project																													X				
<b>PART V.</b>	\$			\$			\$			\$			\$			\$		\$			\$			PROJECT TOTAL									
Expected Quarterly Expenditures	0.00			0.00			12,000.00			12,000.00			240,000.00			120,000.00		16,000.00						\$400,000.00									

FOR OMB USE ONLY:    Resolution No: \_\_\_\_\_    FMIS Set Up Date: \_\_\_\_\_    Company No: \_\_\_\_\_    OMB Analyst: \_\_\_\_\_





Universal Air, LLC  
 PO Box 910  
 Gallup, NM 87305

Phone: (505) 863-7881  
 Fax: (505) 863-6450  
 universalairllc@gmail.com  
 www.universalairllc.com

Bill to  
 Tsayatoh Chapter  
 Po box 86  
 Mentmore, NM 87319

Ship to  
 Tsayatoh Chapter  
 Po box 86  
 Mentmore, NM 87319

**Quote #: Meeting RM**

Item	Description	Quantity	Price	Amount
15 HVAC	Heating & Cooling -Armstrong 4-ton gas package units. Remove existing HVAC unit and dispose. Install new units and repair controls and ducting return. Includes equipment, lift, duct repair, controls, gas tie in, thermostat, filter system, condensate, material, travel and labor.	2	\$13,560.00	\$27,120.00
Subtotal:				\$27,120.00
Tax:				\$1,627.20
Total:				\$28,747.20
Payments:				\$0.00

**RECEIVED**  
NOV 29 2023  
BY: D. Wood

**NAVAJO NATION DEPARTMENT OF JUSTICE**



**REQUEST  
FOR  
SERVICES**

<b>DOJ</b>
_____ DATE / TIME
RFS #: _____
_____ UNIT: _____

**RESUBMITTAL**

\*\*\* FOR NNDNJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. \*\*\*

CLIENT TO COMPLETE			
DATE OF REQUEST:	11/30/2023	ENTITY/DIVISION:	OPVP
CONTACT NAME:	Lisa Jymm	DEPARTMENT:	Fiscal Recovery Fund Office
PHONE NUMBER:	(928) 309-5535	E-MAIL:	ljymm@navajo-nsn.gov
COMPLETE DESCRIPTION OF LEGAL NEED AND SERVICES REQUESTED (Attach Documents):			
<i>Initial Eligibility Determination for Tsayatoh Chapter - Replace HVAC System &amp; Repair Roof in Multi-Purpose Building Project in the amount of \$400,000.00.</i>			
DEADLINE:	12/14/2023	REASON:	DOJ Review
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT:		REVIEWING ATTORNEY/ADVOCATE:	
DATE TIME OUT OF UNIT:		PREPARED BY (initial):	
DOJ ATTORNEY / ADVOCATE COMMENTS			
REVIEWED BY: (PRINT)		DATE / TIME:	
DOJ Secretary Called:	for Document Pick Up on	at	By:
PICKED UP BY: (PRINT)		DATE / TIME:	